



MEMBER PORTAL ACCESS INSTRUCTIONS

Visit WWW.OPTICAREVISIONSERVICES.COM
From the main menu click on "MEMBER PORTAL"

MEMBER PORTAL

REGISTER AS A NEW USER

Click on "CLICK HERE TO REGISTER AND/OR ENROLL"

Please select the portal that you wish to register with, select from the drop down "MEMBER"

Have your **Gateway Registration Code** ready - this is the same as your Subscriber ID found on your insurance card plus "01" for the employee.

Finish filling out the form and click **submit**.

OBTAIN ID CARDS

If you have already registered for the MEMBER PORTAL, please login to your account.

- Login to **MEMBER PORTAL**
- Click on **PRINT TEMP ID CARD** from the side menu.
- Your temporary card should automatically download, if it doesn't, click on the blue link "OPEN PDF"- choose **FILE > PRINT**